

AGENDA
REGULAR MEETING OF THE ETNA CITY COUNCIL
MONDAY NOVEMBER 20, 2017 7:00 PM
ETNA CITY COUNCIL CHAMBERS, 442 MAIN ST

Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 442 Main St, Etna CA 96027 at the same time that the public records are distributed or made available to the members of the legislative body. All supporting documentation is available for public review in the office of the City Clerk, located in the Etna City Hall 442 Main St., Etna CA 96027 during regular business hours, 8:00a.m. - 5:00 p.m., Monday through Thursday and 8:00a.m -3:00p.m Friday.

CALL TO ORDER
FLAG SALUTE
ROLL CALL

ORAL COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

This is the time set-aside for citizens to address the City Council on matters NOT on the agenda or that are on the consent agenda. Comments should be limited to matters within the jurisdiction of the City Council. If your comments concern an item noted on the agenda, please address the Council after that item is open for public comment. By law, the City Council cannot take action on matters that are not on the agenda. The Mayor reserves the right to limit the duration of each speaker to three minutes. Speakers may not cede their time

CONSENT CALENDAR

- Minutes from The Regular Meeting November 6, 2017
- Check Register
- Resolution 905-2017 Resolution of the City of Council of the City of Etna Approving the Department of Forestry and Fire Protection Agreement #7FG17043-A1

CURRENT BUSINESS

Lori Fleck

- Discuss/Approve Trailhead Contract

*****FOLLOWING MAY BE HEARD AT ANY TIME DURING THE MEETING*****

Public Utility/Works Dept. Report
Law Enforcement Report
City Clerk Report

Fire Dept. Report
Ambulance Dept. Report

CITY COUNCIL STATEMENTS AND REQUEST
CORRESPONDENCE
ADJOURNMENT

Parties with a disability as provided by the American Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the City Clerk at least 48 hours prior to the meeting.

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday November 6, 2017

Members of the Etna City Council met on this 6th day of November 2017, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Council members Kyle Peterson, Erik Ryberg, and Mitch Trost were present. Council members Lori Fleck, and Jaime Tarne were absent.

Oral Comments from the Public on Non-Agenda Item

None

Consent Calendar

Minutes from the Regular Meeting October 16, 2017, Minutes from the Special Meetings October 5, 2017, and October 23, 2017, and the Check Register were presented for approval. Council Member Peterson moved to approve the Consent Calendar, Council Member Trost seconded and the motion passed 3-0 with Peterson, Ryberg, and Trost voting yes.

Current Business

Second Reading of Ordinance 219. An Ordinance of the City Council of the City of Etna, California, adding Chapter 17.48.5 (Cannabis Regulations) to Title 17 (Zoning) of the Etna Municipal Code to Prohibit the Cultivations, Processing, Manufacturing, Laboratory Testing, Labeling, Storing, and Wholesale and Retail Distribution of Cannabis within City Limits. Trost moved to waive the reading, Peterson seconded and the motion to waive the reading passed 3-0, with Peterson, Ryberg, and Trost voting yes. Trost moved to approve Ordinance 219, Peterson seconded and the motion passed 3-0 with Peterson, Ryberg, and Trost voting yes.

Discuss/Approve Notice of Determination-Categorical Exemption for the Howell Avenue STIP Project. City Clerk Sarah Griggs explained that council needs to approve this item; the city will not receive the funds for this project until 2018/2019. Council member Peterson moved to approve the Notice of Exemption, Council member Trost seconded and the motion passed 3-0 with Peterson, Ryberg, and Trost voting yes.

Discuss/Approve Proclamation setting November 28, 2017 as North State Giving Tuesday. Audra Beylik from Siskiyou County explained the online event to the council and requested approval. Council member Peterson moved to approve setting November 28, 2017 as North State Giving Tuesday, Council member Trost seconded and the motion passed 3-0 with Peterson, Ryberg, and Trost voting yes.

Discuss/Approve Proclamation for "Read Across Siskiyou" on November 8, 2017. Steven Bryan from First Five Siskiyou explained the 10th Annual Read Across Siskiyou event that will take place on November 8, 2017. Council member Peterson moved to approve the Proclamation for "Read Across Siskiyou" on November 8, 2017, Council member Trost seconded and the motion passed 3-0 with Peterson, Ryberg, and Trost voting yes.

Discuss/Approve Trailhead Contract which may require a closed session. Council member Lori Fleck was absent for the meeting, Mayor Ryberg moved to table this item to the next council meeting.

Council Statements and Requests

CORRESPONDENCE

Adjournment

There being no further business; the meeting was adjourned at 7:21 pm.

Respectfully Submitted,

Sarah Griggs

City Clerk

DRAFT

Check Register Report

Date: 11/17/2017

Time: 8:51 am

Page: 1

City of Etna

Check Number	Check Date Void/Stop Date	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount																																			
17901	11/06/2017	CEW Printed	CITY OF ETNA WATER 281 CALLAHAN DEPOSIT WERHMAN	75.00 0.00	75.00																																			
				Check Amount	75.00																																			
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>20576</td> <td>40-00-260.00</td> <td>75.00</td> <td>0.00</td> <td>75.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	20576	40-00-260.00	75.00	0.00	75.00																									
Ref#	GL Number	Gross	Discount	Amount																																				
20576	40-00-260.00	75.00	0.00	75.00																																				
17902	11/06/2017	PCLERK Printed	PETTY CASH-CLERKS OFFICE Petty Cash	75.00 0.00	75.00																																			
				Check Amount	75.00																																			
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>20575</td> <td>10-25-875.00</td> <td>75.00</td> <td>0.00</td> <td>75.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	20575	10-25-875.00	75.00	0.00	75.00																									
Ref#	GL Number	Gross	Discount	Amount																																				
20575	10-25-875.00	75.00	0.00	75.00																																				
17903	11/13/2017	BL Printed	BASIC LABORATORY INC. Water Testing	832.00 0.00	832.00																																			
				Check Amount	832.00																																			
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>20616</td> <td>40-30-795.00</td> <td>330.00</td> <td>0.00</td> <td>330.00</td> </tr> <tr> <td>20617</td> <td>40-30-795.00</td> <td>502.00</td> <td>0.00</td> <td>502.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	20616	40-30-795.00	330.00	0.00	330.00	20617	40-30-795.00	502.00	0.00	502.00																				
Ref#	GL Number	Gross	Discount	Amount																																				
20616	40-30-795.00	330.00	0.00	330.00																																				
20617	40-30-795.00	502.00	0.00	502.00																																				
17904	11/13/2017	CHARLES PI Printed	CHARLES W. PILLON Audit Services	2,838.50 0.00	2,838.50																																			
				Check Amount	2,838.50																																			
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>20615</td> <td>10-25-765.00</td> <td>2,838.50</td> <td>0.00</td> <td>2,838.50</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	20615	10-25-765.00	2,838.50	0.00	2,838.50																									
Ref#	GL Number	Gross	Discount	Amount																																				
20615	10-25-765.00	2,838.50	0.00	2,838.50																																				
17905	11/13/2017	EDD Printed	EMPLOYMENT DEVELOPMENT DEPT Debit: State Taxes	48.75 0.00	48.75																																			
				Check Amount	48.75																																			
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>20581</td> <td>10-00-210.00</td> <td>48.75</td> <td>0.00</td> <td>48.75</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	20581	10-00-210.00	48.75	0.00	48.75																									
Ref#	GL Number	Gross	Discount	Amount																																				
20581	10-00-210.00	48.75	0.00	48.75																																				
17906	11/13/2017	EHS Printed	ETNA HARDWARE & SPORTING GOODS Maint. & Supplies	267.19 0.00	267.19																																			
				Check Amount	267.19																																			
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>20592</td> <td>10-40-875.00</td> <td>10.71</td> <td>0.00</td> <td>10.71</td> </tr> <tr> <td>20592</td> <td>10-50-880.00</td> <td>48.90</td> <td>0.00</td> <td>48.90</td> </tr> <tr> <td>20592</td> <td>10-45-875.00</td> <td>26.34</td> <td>0.00</td> <td>26.34</td> </tr> <tr> <td>20592</td> <td>10-70-880.00</td> <td>82.89</td> <td>0.00</td> <td>82.89</td> </tr> <tr> <td>20592</td> <td>40-30-880.00</td> <td>15.16</td> <td>0.00</td> <td>15.16</td> </tr> <tr> <td>20592</td> <td>10-60-880.00</td> <td>83.19</td> <td>0.00</td> <td>83.19</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	20592	10-40-875.00	10.71	0.00	10.71	20592	10-50-880.00	48.90	0.00	48.90	20592	10-45-875.00	26.34	0.00	26.34	20592	10-70-880.00	82.89	0.00	82.89	20592	40-30-880.00	15.16	0.00	15.16	20592	10-60-880.00	83.19	0.00	83.19
Ref#	GL Number	Gross	Discount	Amount																																				
20592	10-40-875.00	10.71	0.00	10.71																																				
20592	10-50-880.00	48.90	0.00	48.90																																				
20592	10-45-875.00	26.34	0.00	26.34																																				
20592	10-70-880.00	82.89	0.00	82.89																																				
20592	40-30-880.00	15.16	0.00	15.16																																				
20592	10-60-880.00	83.19	0.00	83.19																																				
17907	11/13/2017	IRS Printed	INTERNAL REVENUE SERVICE Debit: Special Pay A. Burbank	686.35 0.00	686.35																																			
				Check Amount	686.35																																			
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>20582</td> <td>10-00-202.00</td> <td>345.96</td> <td>0.00</td> <td>345.96</td> </tr> <tr> <td>20582</td> <td>10-00-202.00</td> <td>80.91</td> <td>0.00</td> <td>80.91</td> </tr> <tr> <td>20582</td> <td>10-00-201.00</td> <td>235.00</td> <td>0.00</td> <td>235.00</td> </tr> <tr> <td>20583</td> <td>10-00-202.00</td> <td>24.48</td> <td>0.00</td> <td>24.48</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	20582	10-00-202.00	345.96	0.00	345.96	20582	10-00-202.00	80.91	0.00	80.91	20582	10-00-201.00	235.00	0.00	235.00	20583	10-00-202.00	24.48	0.00	24.48										
Ref#	GL Number	Gross	Discount	Amount																																				
20582	10-00-202.00	345.96	0.00	345.96																																				
20582	10-00-202.00	80.91	0.00	80.91																																				
20582	10-00-201.00	235.00	0.00	235.00																																				
20583	10-00-202.00	24.48	0.00	24.48																																				

Check Register Report

Date: 11/17/2017

Time: 8:51 am

Page: 2

City of Etna

Check Number	Check Date Void/Stop Date	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount																																																																						
17908	11/13/2017	KK Printed	KIEP-ER KLEEN Cleaning Services	142.78 0.00	142.78																																																																						
				Check Amount	142.78																																																																						
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>20580</td> <td>10-25-760.00</td> <td>96.78</td> <td>0.00</td> <td>96.78</td> </tr> <tr> <td>20580</td> <td>10-70-760.00</td> <td>46.00</td> <td>0.00</td> <td>46.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	20580	10-25-760.00	96.78	0.00	96.78	20580	10-70-760.00	46.00	0.00	46.00																																																							
Ref#	GL Number	Gross	Discount	Amount																																																																							
20580	10-25-760.00	96.78	0.00	96.78																																																																							
20580	10-70-760.00	46.00	0.00	46.00																																																																							
17909	11/13/2017	MOBILE MEC Printed	MOBILE MECHANIC Ambulance Repairs	1,340.59 0.00	1,340.59																																																																						
				Check Amount	1,340.59																																																																						
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>20584</td> <td>10-45-860.00</td> <td>1,340.59</td> <td>0.00</td> <td>1,340.59</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	20584	10-45-860.00	1,340.59	0.00	1,340.59																																																												
Ref#	GL Number	Gross	Discount	Amount																																																																							
20584	10-45-860.00	1,340.59	0.00	1,340.59																																																																							
17910	11/13/2017	MT. SHASTA Printed	MT. SHASTA AMBULANCE SERVICE Run #17-4275	100.00 0.00	100.00																																																																						
				Check Amount	100.00																																																																						
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>20587</td> <td>10-45-760.00</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	20587	10-45-760.00	100.00	0.00	100.00																																																												
Ref#	GL Number	Gross	Discount	Amount																																																																							
20587	10-45-760.00	100.00	0.00	100.00																																																																							
17911	11/13/2017	PP Printed	PACIFIC POWER 400 Main	2,354.37 0.00	2,354.37																																																																						
				Check Amount	2,354.37																																																																						
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr><td>20593</td><td>45-33-840.10</td><td>36.18</td><td>0.00</td><td>36.18</td></tr> <tr><td>20594</td><td>10-60-867.00</td><td>106.53</td><td>0.00</td><td>106.53</td></tr> <tr><td>20595</td><td>10-60-867.00</td><td>942.90</td><td>0.00</td><td>942.90</td></tr> <tr><td>20596</td><td>23-70-840.10</td><td>260.48</td><td>0.00</td><td>260.48</td></tr> <tr><td>20609</td><td>45-33-840.10</td><td>44.80</td><td>0.00</td><td>44.80</td></tr> <tr><td>20609</td><td>40-30-840.10</td><td>44.79</td><td>0.00</td><td>44.79</td></tr> <tr><td>20609</td><td>10-60-840.10</td><td>44.79</td><td>0.00</td><td>44.79</td></tr> <tr><td>20609</td><td>10-45-840.10</td><td>268.74</td><td>0.00</td><td>268.74</td></tr> <tr><td>20610</td><td>10-55-840.10</td><td>329.65</td><td>0.00</td><td>329.65</td></tr> <tr><td>20611</td><td>10-55-840.10</td><td>13.29</td><td>0.00</td><td>13.29</td></tr> <tr><td>20612</td><td>10-55-840.10</td><td>88.66</td><td>0.00</td><td>88.66</td></tr> <tr><td>20613</td><td>40-30-840.10</td><td>127.63</td><td>0.00</td><td>127.63</td></tr> <tr><td>20614</td><td>10-50-840.10</td><td>45.93</td><td>0.00</td><td>45.93</td></tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	20593	45-33-840.10	36.18	0.00	36.18	20594	10-60-867.00	106.53	0.00	106.53	20595	10-60-867.00	942.90	0.00	942.90	20596	23-70-840.10	260.48	0.00	260.48	20609	45-33-840.10	44.80	0.00	44.80	20609	40-30-840.10	44.79	0.00	44.79	20609	10-60-840.10	44.79	0.00	44.79	20609	10-45-840.10	268.74	0.00	268.74	20610	10-55-840.10	329.65	0.00	329.65	20611	10-55-840.10	13.29	0.00	13.29	20612	10-55-840.10	88.66	0.00	88.66	20613	40-30-840.10	127.63	0.00	127.63	20614	10-50-840.10	45.93	0.00	45.93
Ref#	GL Number	Gross	Discount	Amount																																																																							
20593	45-33-840.10	36.18	0.00	36.18																																																																							
20594	10-60-867.00	106.53	0.00	106.53																																																																							
20595	10-60-867.00	942.90	0.00	942.90																																																																							
20596	23-70-840.10	260.48	0.00	260.48																																																																							
20609	45-33-840.10	44.80	0.00	44.80																																																																							
20609	40-30-840.10	44.79	0.00	44.79																																																																							
20609	10-60-840.10	44.79	0.00	44.79																																																																							
20609	10-45-840.10	268.74	0.00	268.74																																																																							
20610	10-55-840.10	329.65	0.00	329.65																																																																							
20611	10-55-840.10	13.29	0.00	13.29																																																																							
20612	10-55-840.10	88.66	0.00	88.66																																																																							
20613	40-30-840.10	127.63	0.00	127.63																																																																							
20614	10-50-840.10	45.93	0.00	45.93																																																																							
17912	11/13/2017	PURCHASE P Printed	PURCHASE POWER Purchase Power	400.00 0.00	400.00																																																																						
				Check Amount	400.00																																																																						
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>20588</td> <td>10-25-820.00</td> <td>400.00</td> <td>0.00</td> <td>400.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	20588	10-25-820.00	400.00	0.00	400.00																																																												
Ref#	GL Number	Gross	Discount	Amount																																																																							
20588	10-25-820.00	400.00	0.00	400.00																																																																							
17913	11/13/2017	SGRIGGS Printed	SARAH GRIGGS Reim: Travel & Training SCORE	139.10 0.00	139.10																																																																						
				Check Amount	139.10																																																																						
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>20598</td> <td>10-25-735.00</td> <td>139.10</td> <td>0.00</td> <td>139.10</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	20598	10-25-735.00	139.10	0.00	139.10																																																												
Ref#	GL Number	Gross	Discount	Amount																																																																							
20598	10-25-735.00	139.10	0.00	139.10																																																																							
17914	11/13/2017	SVD Printed	SCOTT VALLEY DISPOSAL Monthly Trash Pickup	467.00 0.00	467.00																																																																						
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> </table>						Ref#	GL Number	Gross	Discount	Amount																																																																	
Ref#	GL Number	Gross	Discount	Amount																																																																							

Check Register Report

Date: 11/17/2017

Time: 8:51 am

Page: 3

City of Etna

Check Number	Check Date Void/Stop Date	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount
	20597	10-70-840.10		76.00 0.00	76.00
	20597	10-55-840.10		76.00 0.00	76.00
	20597	40-30-840.10		105.00 0.00	105.00
	20597	10-60-840.10		105.00 0.00	105.00
	20597	45-33-840.10		105.00 0.00	105.00
			Check Amount		467.00
17915	11/13/2017	SVFC Printed	SCOTT VALLEY PHYSICAL THERAPY Monthly Dues	407.00 0.00	407.00
	Ref#	GL Number	Gross	Discount	Amount
	20585	10-40-750.00	37.00	0.00	37.00
	20585	10-50-750.00	222.00	0.00	222.00
	20585	10-45-750.00	148.00	0.00	148.00
			Check Amount		407.00
17916	11/13/2017	SC Printed	SISKIYOU COUNTY NOE/Howell Avenue Project	50.00 0.00	50.00
	Ref#	GL Number	Gross	Discount	Amount
	20577	10-25-761.00	50.00	0.00	50.00
			Check Amount		50.00
17917	11/13/2017	SIS TECH Printed	SISKIYOU TECHNICAL SERVICES Tech Services	250.00 0.00	250.00
	Ref#	GL Number	Gross	Discount	Amount
	20618	10-25-760.00	250.00	0.00	250.00
			Check Amount		250.00
17918	11/13/2017	ST Printed	SISKIYOU TELEPHONE PD Line #2	692.42 0.00	692.42
	Ref#	GL Number	Gross	Discount	Amount
	20600	10-25-830.00	77.82	0.00	77.82
	20601	10-70-830.00	15.41	0.00	15.41
	20601	45-33-830.00	15.38	0.00	15.38
	20601	10-60-830.00	15.38	0.00	15.38
	20601	40-30-830.00	15.38	0.00	15.38
	20602	53-40-830.00	25.22	0.00	25.22
	20602	10-80-830.00	25.22	0.00	25.22
	20602	10-40-830.00	25.22	0.00	25.22
	20603	10-45-830.00	106.85	0.00	106.85
	20604	10-50-830.00	95.50	0.00	95.50
	20605	10-25-830.00	49.82	0.00	49.82
	20606	10-25-830.00	123.51	0.00	123.51
	20607	53-40-830.00	18.23	0.00	18.23
	20607	10-80-830.00	18.21	0.00	18.21
	20607	10-40-830.00	18.21	0.00	18.21
	20608	10-40-830.00	15.70	0.00	15.70
	20608	53-40-830.00	15.68	0.00	15.68
	20608	10-80-830.00	15.68	0.00	15.68
			Check Amount		692.42
17919	11/13/2017	STAPLES Printed	STAPLES OFFICE SUPPLIES Debit: Office Supplies	357.77 0.00	357.77
	Ref#	GL Number	Gross	Discount	Amount
	20578	10-50-870.00	56.05	0.00	56.05

Check Register Report

Date: 11/17/2017

Time: 8:51 am

Page: 4

City of Etna

Check Number	Check Date Void/Stop Date	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount	
	20590	10-25-870.00		98.64	98.64	
	20590	10-40-870.00		203.08	203.08	
				Check Amount	357.77	
17920	11/13/2017	STATE DIS Printed	STATE DISBURSEMENT UNIT Wage Withholding	477.00	477.00	
					0.00	
	Ref#	GL Number		Gross	Discount	Amount
	20589	10-00-235.00		477.00	0.00	477.00
				Check Amount		477.00
17921	11/13/2017	DEP TREAS Printed	UNITED STATES TREASURY Tax Payment for 6/2017	8,689.84	8,689.84	
					0.00	
	Ref#	GL Number		Gross	Discount	Amount
	20586	10-00-201.00		8,689.84	0.00	8,689.84
				Check Amount		8,689.84
17922	11/13/2017	VW Printed	VERIZON WIRELESS Cellular Bill	408.05	408.05	
					0.00	
	Ref#	GL Number		Gross	Discount	Amount
	20591	10-50-830.30		40.23	0.00	40.23
	20599	10-45-830.30		40.70	0.00	40.70
	20599	45-33-830.30		34.08	0.00	34.08
	20599	10-60-830.30		34.08	0.00	34.08
	20599	40-30-830.30		34.08	0.00	34.08
	20599	10-80-830.30		74.96	0.00	74.96
	20599	53-40-830.30		74.96	0.00	74.96
	20599	10-40-830.30		74.96	0.00	74.96
				Check Amount		408.05
17923	11/13/2017	XEROX Printed	XEROX CORPORATION Meter Charges	56.02	56.02	
					0.00	
	Ref#	GL Number		Gross	Discount	Amount
	20579	10-25-870.00		56.02	0.00	56.02
				Check Amount		56.02
Total Checks:				23	Grand Total(excluding void checks):	21,154.73

**BEFORE THE BOARD OF DIRECTORS OF THE CITY OF ETNA
COUNTY OF SISKIYOU, STATE OF CALIFORNIA**

IN THE MATTER OF:

Resolution Number: 905-17

Approving the Department of Forestry and Fire Protection Agreement # 7FG17043-A1 for services from the date of last signatory on page 6 of the Agreement to June 30, 2018 under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978.

BE IT RESOLVED by the Board of Directors of the City of Etna, that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 6 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Assistance Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2017-18 up to and no more than the amount of \$5,924.00.

BE IT FURTHER RESOLVED that Sarah Griggs, City Clerk of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the City of Etna.

The foregoing resolution was duly passed and adopted by the Board of Directors of the City of Etna, at a regular meeting thereof, held on the 20 day of November, 2017, by the following vote:

**AYES
NOES
ABSENT
ABSTAIN**

Erik Ryberg, Mayor

-----CERTIFICATION OF RESOLUTION-----

ATTEST:

I Sarah Griggs, Clerk of the City of Etna, County of Siskiyou California do hereby certify that this is a true and correct copy of the original Resolution Number 905-17.

WITNESS MY HAND OR THE SEAL OF THE City of Etna, on this 20 day of November, 2017.

Sarah Griggs, City Clerk

**CITY OF ETNA
AGENDA REQUEST**

DATE OF MEETING: November 20, 2017

SPOKESPERSON: Lori Fleck

DISCUSSION:

OR

ACTION:

Subject/Request - Trailhead Contract

(Must be a brief general description - approximately 20 words)

Discuss/Approve Trailhead Contract

Proposed Motion:

Financial Impact? **Yes** **Please describe impact, indicate funding source & amount budgeted.** **No** **Please explain why there is no financial impact.**

Amount: _____ **Included in Budget?** **Yes** **No**

Fund/Acct _____ **Comment:** _____

Signed by

NOTE: Agenda requests must be received no less than **three working days before** the date of the meeting.

Return Agenda and support material to City Clerk, PO Box 460 442 Main Street Etna, CA 96027
etnacity@sisqtel.net 530 467-5256

New 2017 Businesses

- Denny Bar Company, LLC.
- Etna Hardware (under new ownership)
- Hawaiian Shave Ice
- Dr. Noah Perlman
- Paystreak Brewing, LLC.
- Pig Alley Attic Trunk & Peddler Mart
- Steve Potts Bicycles
- Bob's Ranch House (under new ownership)
- Code 204

Oct 2017

<u>DATE</u>	<u>INCIDENT #</u>	<u>OUTCOME</u>	<u>DRIVER</u>	<u>ATTENDENT</u>	<u>AMBULANCE</u>
10-02-17	7232	Transport	Clint	Erica	Medic 54
10-03-17	7307	Cancelled	Clint	Erica	Medic 54
10-04-17	7355	Transport	Mike	Carrie	Medic 55
10-05-17	7366	Transport	Heather	Carrie	Medic 55
10-07-17	7417	Transport	Alan	Carrie	Medic 55
10-08-17	7429	Transport	Alan	Carrie	Medic 55
10-10-17	7479	Transport	Clint	Erica	Medic 54
10-11-17	7500	Transport	Heather	Erica	Medic 54
10-13-17	7544	Transport	Clint	Carrie	Medic 55
10-14-17	7558	Transport	Clint	Carrie	Medic 56
10-14-17	7572	Transport	Larry	Carrie	Medic 56
10-14-17	7580	Transport	Alan	Carrie	Medic 56
10-16-17	7626	AMA	Clint	Carrie	Medic 56
10-16-17	7638	Transport	Clint	Carrie	Medic 56
10-16-17	7641	Dead	Clint	Carrie	Medic 56
10-17-17	7667	AMA	Clint	Carrie	Medic 56
10-17-17	7675	Transport	Clint	Carrie	Medic 56
10-18-17	7683	Transport	Clint	Carrie	Medic 56
10-18-17	7686	Transport	Alan	Clint	Medic 56
10-19-17	7705	Transport	Clint	Carrie	Medic 56
10-21-17	7748	No Pt	Alan	Carrie	Medic 56
10-21-17	7761	Transport	Alan	Carrie	Medic 56
10-22-17	7766	Transport	Alan	Carrie	Medic 56
10-22-17	7770	Dead	Alan	Carrie	Medic 56
10-22-17	7776	Transport	Alan	Carrie	Medic 56
10-23-17	7788	Transport	Clint	Carrie	Medic 56
10-27-17	7899	Transport	Alan	Carrie	Medic 56
10-29-17	7946	Transport	Larry	Carrie	Medic 56
10-29-17	7949	Transport	Larry	Carrie	Medic 56
10-30-17	7976	Transport	Heather	Erica	Medic 54

Transports - 24

AMA - 2

No Pt - 1

Cancelled - 1

Dead - 2

Etna Ambulance Monthly Report

November 2017

- Run review at FMC was attended by 2 crew members.
 - MCI were discussed.
- Both monthly meeting and training were held last month.
 - Attendances was minimal.
 - Beginning 2018 we will be going back to 1 meeting a month.
- We are working on finalizing revisions to our handbook and policies. Once we have them finalized we will present them to the City Council for approval.
- Medic 56 is back in service. So far it seems to be running good.
- Medic 55 is out of service.
 - Winter tires have been ordered.
 - We will need to buy a new set of summer tires next summer.
- Medic 54 is in service.
 - Due to how this ambulance drives it is extremely rough on crew and hard to work in, looking into getting airbags to make it smoother.
 - Airbags will be approx \$1600.
- Full time crews have been working on getting the ambulances and ambulance station cleaned up and up to date.
- Full time crews have been covering Monday-Friday 24 hours a day which has been cutting our response time down by a significant amount and making our ambulance much more reliable.
 - We have also on several occasions been able to staff 2 ALS crews to respond to simultaneous calls in the valley.
- We have spoken with Fairchild Medical Center and when Mt Shasta Ambulance is not readily available for a transfer they will call us to see if we can take the transfer.
 - We will only be accepting transfers if we are still able to cover the valley.
- The ambulance took part in a career day and Etna High School.
- Recently we have had a few College of the Siskiyou EMT students and MICNs from Fairchild Medical Center come ride with us to get experience.
- We have covered all calls last month.
- Our weekend crews are doing a great job covering calls on weekends.

EFD November 2017 report

The department has responded to 2 medical calls and 5 fire calls so far this month. All but one of the fire calls were for escaped control burns and the other fire call was for a flue fire. For training this month we worked with the ambulance department on proper gurney operations and learned how to use the monitor, if needed, for blood pressure and pulse readings. We also learned where supplies are kept in the different ambulances. With winter approaching, we will be preparing for more flue fires.

We were recently approved for the 50/50 grant through Cal Fire for \$13,984.00 and Alan and Dan are working on getting a list together of supplies that we will be able to purchase with this grant. This grant is geared toward purchasing PPE's, safety and communication equipment.