

AGENDA
REGULAR MEETING OF THE ETNA CITY COUNCIL
MONDAY SEPTEMBER 17, 2018 7:00 PM
ETNA CITY COUNCIL CHAMBERS, 442 MAIN ST

Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 442 Main St, Etna CA 96027 at the same time that the public records are distributed or made available to the members of the legislative body. All supporting documentation is available for public review in the office of the City Clerk, located in the Etna City Hall 442 Main St., Etna CA 96027 during regular business hours, 8:00a.m. - 5:00 p.m., Monday through Thursday and 8:00a.m -3:00p.m Friday.

CALL TO ORDER
FLAG SALUTE
ROLL CALL

ORAL COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

This is the time set-aside for citizens to address the City Council on matters NOT on the agenda or that are on the consent agenda. Comments should be limited to matters within the jurisdiction of the City Council. If your comments concern an item noted on the agenda, please address the Council after that item is open for public comment. By law, the City Council cannot take action on matters that are not on the agenda. The Mayor reserves the right to limit the duration of each speaker to three minutes. Speakers may not cede their time

CONSENT CALENDAR

- Check Register
- Minutes from the Regular Meeting September 4, 2018

CURRENT BUSINESS

Alan Kramer

- Discuss/Approve Jesse Kramer as a new member for the Etna Fire Department

Dan Burbank/City Council

- Discuss/Approve Council Chambers new floor plan

*****FOLLOWING MAY BE HEARD AT ANY TIME DURING THE MEETING*****

Public Utility/Works Dept. Report
Law Enforcement Report
City Clerk Report

Fire Dept. Report
Ambulance Dept. Report

CITY COUNCIL STATEMENTS AND REQUEST
CORRESPONDENCE
ADJOURNMENT

Parties with a disability as provided by the American Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the City Clerk at least 48 hours prior to the meeting.

Check Register Report

Date: 09/14/2018

Time: 11:04 am

Page: 1

City of Etna

Check Number	Check Date Void/Stop Date	Reconcile Date	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount																																			
18437	09/14/2018		AGT Printed	AIELLO, GOODRICH& TEUSCHER Pre-audit Services	8,325.42 0.00	8,325.42																																			
					Check Amount	8,325.42																																			
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>21458</td> <td>10-25-765.00</td> <td>8,325.42</td> <td>0.00</td> <td>8,325.42</td> </tr> </tbody> </table>							Ref#	GL Number	Gross	Discount	Amount	21458	10-25-765.00	8,325.42	0.00	8,325.42																									
Ref#	GL Number	Gross	Discount	Amount																																					
21458	10-25-765.00	8,325.42	0.00	8,325.42																																					
18438	09/14/2018		BL Printed	BASIC LABORATORY INC. Testing	469.00 0.00	469.00																																			
					Check Amount	469.00																																			
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>21456</td> <td>40-30-795.00</td> <td>469.00</td> <td>0.00</td> <td>469.00</td> </tr> </tbody> </table>							Ref#	GL Number	Gross	Discount	Amount	21456	40-30-795.00	469.00	0.00	469.00																									
Ref#	GL Number	Gross	Discount	Amount																																					
21456	40-30-795.00	469.00	0.00	469.00																																					
18439	09/14/2018		KENNY NORI Printed	KENNY & NORINE Attorney Services	51.00 0.00	51.00																																			
					Check Amount	51.00																																			
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Ref#	GL Number	Gross	Discount	Amount																																					
21455	10-25-780.00	51.00	0.00	51.00																																					
18440	09/14/2018		LA Printed	LIFE ASSIST Medical Supplies	787.97 0.00	787.97																																			
					Check Amount	787.97																																			
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>21462</td> <td>10-45-872.00</td> <td>787.97</td> <td>0.00</td> <td>787.97</td> </tr> </tbody> </table>							Ref#	GL Number	Gross	Discount	Amount	21462	10-45-872.00	787.97	0.00	787.97																									
Ref#	GL Number	Gross	Discount	Amount																																					
21462	10-45-872.00	787.97	0.00	787.97																																					
18441	09/14/2018		LEI Printed	LINCOLN AQUATICS Chemicals	1,589.62 0.00	1,589.62																																			
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<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>21460</td> <td>23-70-877.00</td> <td>1,589.62</td> <td>0.00</td> <td>1,589.62</td> </tr> </tbody> </table>							Ref#	GL Number	Gross	Discount	Amount	21460	23-70-877.00	1,589.62	0.00	1,589.62																									
Ref#	GL Number	Gross	Discount	Amount																																					
21460	23-70-877.00	1,589.62	0.00	1,589.62																																					
18442	09/14/2018		LFLECK Printed	LORI FLECK Reim: Deposit Fee Pool Rental	50.00 0.00	50.00																																			
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Ref#	GL Number	Gross	Discount	Amount																																					
21461	23-00-570.00	50.00	0.00	50.00																																					
18443	09/14/2018		MTROST Printed	MITCH TROST Reim: Towel Washing	11.00 0.00	11.00																																			
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Ref#	GL Number	Gross	Discount	Amount																																					
21463	10-70-880.00	11.00	0.00	11.00																																					
18445	09/14/2018		PP Printed	PACIFIC POWER Streetlights	4,092.51 0.00	4,092.51																																			
					Check Amount	4,092.51																																			
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Ref#	GL Number	Gross	Discount	Amount																																					
21465	45-33-840.10	36.62	0.00	36.62																																					
21466	23-70-840.10	1,690.82	0.00	1,690.82																																					
21467	10-55-840.10	13.29	0.00	13.29																																					
21468	10-55-840.10	156.80	0.00	156.80																																					
21469	10-55-840.10	391.80	0.00	391.80																																					
21470	10-50-840.10	44.48	0.00	44.48																																					

Check Register Report

Date: 09/14/2018
 Time: 11:04 am
 Page: 2

City of Etna

Check Number	Check Date Void/Stop Date	Reconcile Date	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount										
	21471	10-70-840.10		53.33	0.00	53.33										
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	21472	40-30-840.10		53.85	0.00	53.85										
	21472	10-60-840.10		53.85	0.00	53.85										
	21472	10-45-840.10		323.14	0.00	323.14										
	21473	40-30-840.10		146.40	0.00	146.40										
	21474	10-60-867.00		107.43	0.00	107.43										
	21475	10-60-867.00		966.83	0.00	966.83										
	Check Amount					4,092.51										
18446	09/14/2018		POSTMASTER Printed	POSTMASTER Annual Fee	92.00 0.00	92.00										
	<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>21464</td> <td>10-25-750.00</td> <td>92.00</td> <td>0.00</td> <td>92.00</td> </tr> </tbody> </table>					Ref#	GL Number	Gross	Discount	Amount	21464	10-25-750.00	92.00	0.00	92.00	
Ref#	GL Number	Gross	Discount	Amount												
21464	10-25-750.00	92.00	0.00	92.00												
	Check Amount					92.00										
18447	09/14/2018		SDN Printed	SISKIYOU DAILY NEWS Annual Subscription	187.20 0.00	187.20										
	<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>21457</td> <td>53-40-750.00</td> <td>187.20</td> <td>0.00</td> <td>187.20</td> </tr> </tbody> </table>					Ref#	GL Number	Gross	Discount	Amount	21457	53-40-750.00	187.20	0.00	187.20	
Ref#	GL Number	Gross	Discount	Amount												
21457	53-40-750.00	187.20	0.00	187.20												
	Check Amount					187.20										
18448	09/14/2018		XEROX Printed	XEROX CORPORATION Print Charges	118.31 0.00	118.31										
	<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>21459</td> <td>10-25-870.00</td> <td>118.31</td> <td>0.00</td> <td>118.31</td> </tr> </tbody> </table>					Ref#	GL Number	Gross	Discount	Amount	21459	10-25-870.00	118.31	0.00	118.31	
Ref#	GL Number	Gross	Discount	Amount												
21459	10-25-870.00	118.31	0.00	118.31												
	Check Amount					118.31										
Total Checks:					11	Grand Total(excluding void checks):	15,774.03									

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Tuesday September 4th, 2018

Members of the Etna City Council met on this 4th day of September 2018, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Council members Lori Fleck, Kyle Peterson, Mayor Ryberg, Jaime Tarne, and Mitch Trost were present.

Oral Comments from the Public on Non-Agenda Item

Liz Bowen spoke about the Veterans Parade and insurance to cover the parade that is scheduled in November.

Dr. Noah Perlman recently submitted a proposal to expand his medical practice and use the Health Clinic building for his practice. Dr. Perlman will be putting his proposal on an agenda for a future council meeting.

Amanda Schmalenberger stated she is in favor of the possible purchase of the old gas station on Main Street in order to add additional parking.

Consent Calendar

Minutes from the Regular Meetings August 6, 2018, August 20, 2018, Minutes from the Special Meeting July 30, 2018, and the Check Register were presented for approval. Council member Trost moved to approve the Consent Calendar, council member Peterson seconded and the motion passed 5-0 with Fleck, Peterson, Ryberg, Tarne, and Trost voting yes.

Current Business

Discuss/Approve resignation of EMT Heather Whitchurch. Council member Lori Fleck explained that Heather Whitchurch will still be staying on the roster for the Ambulance Department. Council member Peterson moved to approve Heather Whitchurch's resignation, council member Fleck seconded and the **motion passed 5-0 with Fleck, Peterson, Ryberg, Tarne, and Trost voting yes.**

Discuss/Approve RFPs for City Attorney Services. Council member Fleck explained that the contract with the current city attorney has recently expired and the City Council decided to send RFPs out to solicit City Attorney Services. The council will set a meeting to discuss the proposals that were received from other attorneys. **Council took no action.**

Discuss/Approve Council Chambers new floor plan. Public Works Director Dan Burbank developed a new floor plan for the Council Chambers and it was presented in the council packet. **Council took no action.**

Discuss/Approve road repairs for Charles, Cleveland, Church, and Bryan streets to be performed by County Public Works Department. Council member Peterson explained

that the project cost for this is estimated at \$36,871.88, and the funds would come from Gas Tax Savings Fund. Mayor Ryberg moved to approve this project for road repairs, council member Tarne seconded and the **motion passed 5-0 with Fleck, Peterson, Ryberg, Tarne, and Trost voting yes.**

Discuss/Approve purchase of orange service station on Main Street. Mayor Ryberg explained that owning this property could solve some current problems with parking, public space, etc.

Audience member Davie Martin spoke with someone recently that was interested in purchasing the property and just wanted to share this information with the council.

Che'usa Wend addressed the council and read some information she gathered. Wend informed the council that there is a project currently to remove hydrocarbon ground contamination and the project is 50% complete, also any new buyer will have to take over the project. Wend does not think purchasing this property is a good idea.

Jim Peluso addressed the council and audience. Peluso has been in real estate for 30 years, and he thinks the city should look into the future. He researched downtown and learned that Corrigan's Bar owns from the building edge to the Fire Department building edge, and yet city fire fighters park in that area. Peluso likes the idea of the city owning this property.

Che'usa Wend addressed the council again and reminded them that "this is Etna" and the people that come here like Etna the way it is.

Kori Hayden stated that she would like to see the building not deteriorate. Hayden is in favor of the city purchasing the building, and there are many grants out there that the city could take advantage of that will help with any projects associated with purchasing the property.

Deborah Behm, owner of Paystreak, is in favor of the city purchasing the property.

Lea Vandewater would like the city to have more "public space" to promote public interaction, and she is in favor of the city purchasing the property.

Jim Peluso addressed the council again and stated that if the city is building infrastructure for the future that is a good thing.

Council member Lori Fleck stated that according to the 15/16 audit the city was in the red.

Council member Kyle Peterson stated that Fleck was miss-leading the audience about the city being in the red, and the funds used to purchase the property would come out of a different fund.

Mayor Ryberg proposes that the city use the funds from selling the building that the clinic is in after they move out to purchase the old service station property.

Megan Peterson shared a few concerns, and also thinks that if the city owned the property it could potentially generate positive cash flow.

Lance Banks also shared that he is in favor of the city owning this property, and agrees with Jim Peluso that the city needs to consider the future.

Deborah Behm stated that parking is an issue on Main Street, particularly in front of her business, and she predicts that the parking problem here will get much worse in the future.

Mayor Ryberg thinks that the city should agree to sell the building on Diggles Street, where the clinic is, and purchase the old service station on Main Street. Council member Fleck feels that the money used to purchase another property can be better spent somewhere else.

Kori Hayden reminded the audience about additional funding that can be available through grants.

Orin Lewis, recently purchased Wildwood Crossing, pointed out that Main Street business area is not very large, and is not necessarily in favor of turning a potentially valuable space into a parking lot instead of another business.

Council member Jaime Tarne commented that she is not willing to sell a city building for temporary fixes. Tarne also stated that if the city does purchase the building it does not mean that it is taking a business opportunity away, and the building has been empty for years.

Mayor Ryberg moved to approve looking into purchasing the service station contingent on the toxic waste problem being taken care of. Council member Peterson seconded and the **motion passed 5-0 with Fleck, Peterson, Ryberg, Tarne, and Trost voting yes.**

Discuss/Approve options for departing council members Ryberg, and Peterson.

Mayor Ryberg reminded the audience that there will be two vacancies coming up and City Hall is welcoming write-in candidates for the vacancies. Ryberg would like the word to apply for council be out before November. **Council took no action.**

Discuss/Approve new member Nick Kraus to the Etna Fire Department. Fire Chief Alan Kramer thanked the audience for all of their input. Kramer requested council approval for Nick Kraus to be on the Etna Fire Department. Mayor Ryberg moved to approve Nick Kraus as a new member on the Etna Fire Department, council member Peterson seconded and the **motion passed 5-0 with Fleck, Peterson, Ryberg, Tarne, and Trost voting yes.**

Council Statements and Requests

None.

Adjournment

There being no further business; the meeting was adjourned at 8:46 pm.

SUMMARY

- **City Council accepted Heather Whitchurch's resignation**
- **City Council will set a meeting to discuss RFPs submitted from City Attorneys**
- **Council took no action on the new floor plan for the Chambers**
- **City Council approved the County Public Works to begin road repair project**
- **City Council approved looking into purchasing the old service station on Main Street**
- **City Hall will be accepting write-ins for council vacancies**
- **City Council approved Nick Kraus for the Etna Fire Department.**

Council/Employee Reports

Council member Tarne gave a report on the pool and how well it did this summer. Tarne also explained that they will have the “Dog Day” at the pool on Saturday September 8th from 1:00 pm to 4:00 pm.

Council member Fleck reported that the Dinner and Dive event was very successful.

Council member Trost reported that the park had done very well this summer and the showers were very popular this year.

Respectfully Submitted,

Sarah Griggs

City Clerk

A large, faint, stylized graphic or watermark is visible in the center of the page. It appears to be a large, cursive letter 'R' or a similar abstract shape, rendered in a light gray, dotted or textured font. The graphic is oriented diagonally, sloping downwards from left to right.

CITY OF ETNA
AGENDA REQUEST

DATE OF MEETING: 9/17/18

SPOKESPERSON: Alan Kramer

ACTION: X OR DISCUSSION: _____

Subject/Request - (Must be a brief general description - approximately 20 words)

Approve New Member for Fire Department, Jesse KRAMER

Financial Impact? Yes Please describe impact, indicate funding source & amount budgeted. No Please explain why there is no financial impact.

Amount: _____ Included in Budget? Yes No

Fund/Acct _____ Comment: _____

Alan Kramer
Signed by

NOTE: Agenda requests must be received no less than three working days before the date of the meeting.

Alan Kramer 598-235.

Applications for Membership
ETNA VOLUNTEER FIRE DEPARTMENT

Date: Sept 1, 2018

Name: JESSE JAY MARK KRAMER

Date of Birth: April 5, 1983

Street Address: 337 Callahan St

Mailing Address: Po Box 498

City: Etna

State: CA

Zip Code: 96027

Home/Cell Phone: [REDACTED]

Work Phone: [REDACTED]

SSI#: [REDACTED]

Employer: Self

Employment Address: 337 Callahan st

Height: 5'10"

Weight: 135

Driver's License #: [REDACTED] Class: C

Endorsement(s): None

Describe your general health: Good Average Fair

Have you ever had any back problems? Yes No

If yes, describe: _____

Marital Status:

Single Partner Married Separated Widowed

Spouses Name: Linda Gitschier Number of children: 2

Name(s) of Children: Jasper Kramer, Izzy Anderson

In case of Emergency, notify:

Name: Linda Gitschier

Phone: [REDACTED]

Name: Lisa Anderson

Phone: [REDACTED]

Military Branch: _____

List any Firefighting experience you have: None

**CITY OF ETNA
AGENDA REQUEST**

DATE OF MEETING: September 17, 2018

SPOKESPERSON: Dan Burbank/City Council

ACTION: X **OR** **DISCUSSION:** X

Subject Request - (Must be a brief general description - approximately 20 words)

Discuss/Approve Council Chambers new floor plan.

Financial Impact? **Yes** 111 Please describe impact, indicate funding source & amount budgeted. **No** 111 Please explain why there is no financial impact.

Amount: _____ Included in Budget? Yes III No !IJ

Fund/Acct _____ Comment: _____

Signed by

NOTE: Agenda requests must be received no less than three working days before the date of the meeting.

George Cab removed

EXIST. opening

Door

Ramp - Handrail
Removed

new mic system?

C.C. Dais

new location

1401 10 SEAT



EXIST. opening

Door

curtain?

Window

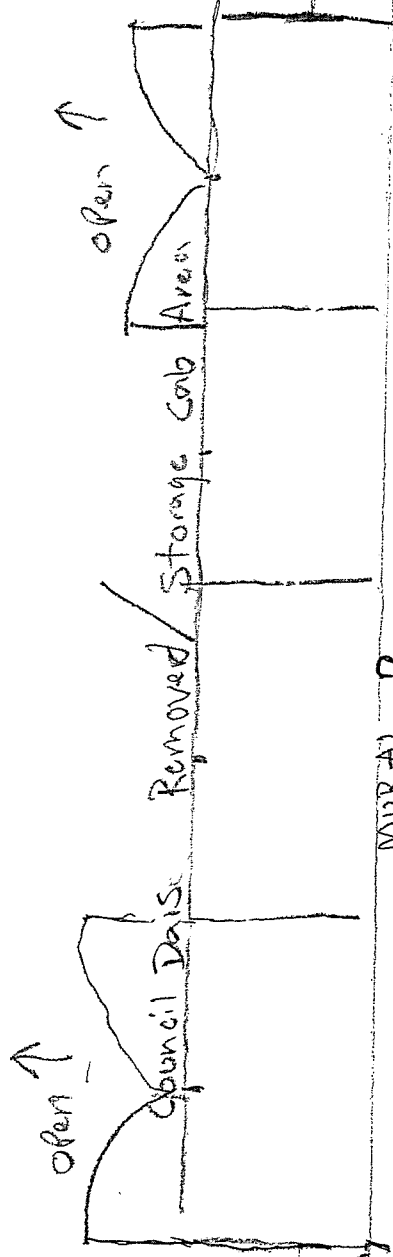
SINK

CAB.

Ref

Door

	Leave Cab.	Remove Cab. Pan Desk
--	------------	-------------------------



exst. opening
XXXX

exst. opening
XXXX

MURAL ?

<u>DATE</u>	<u>INCIDENT #</u>	<u>OUTCOME DRIVER</u>	<u>ATTENDENT</u>	<u>AMBULAN</u>
08-02-18	5584	Transport Alan	Carrie	Medic 55
08-02-18	5586	Missed Call		
08-03-18	5611	Transport Alan	Carrie	Medic 55
08-03-18	5612	Missed Call		
08-04-18	5626	Transport Clint	Carrie	Medic 55
08-06-18	5683	Transport Clint	Carrie	Medic 55
08-08-18	5773	Transport Clint	Carrie	Medic 55
08-09-18	5809	Transport Heather W	Erica	Medic 54
08-09-18	5829	Transport Heather W	Erica	Medic 54
08-09-18	5838	AMA	Carrie	Medic 55
08-10-18	IFT081018	Transport Heather W	Carrie	Medic 55
08-11-18	5883	Transport Larry	Carrie	Medic 55
08-13-18	5927	Transport Mike	Carrie	Medic 55
08-13-18	5932	Transport Mike	Carrie	Medic 55
08-13-18	5935	Transport Mike	Carrie	Medic 55
08-15-18	6031	Transport Heather W	Carrie	Medic 55
08-16-18	6043	Transport Heather W	Carrie	Medic 55
08-17-18	6075	Transport Heather W	Carrie	Medic 55
08-17-18	6078	Transport Heather W	Carrie	Medic 55
08-18-18	6097	Transport Alan	Carrie	Medic 55
08-20-18	6146	Transport Clint	Carrie	Medic 55
08-20-18	6149	Transport Clint	Carrie	Medic 55
08-21-18	6185	Transport Clint	Carrie	Medic 55
08-28-18	6350	Cancelled	Carrie	Medic 55
08-29-18	6415	Transport Mike	Carrie	Medic 55
08-29-18	6418	Transport Mike	Carrie	Medic 55
08-30-18	6439	Transport Heather W	Carrie	Medic 55
08-30-18	6453	Transport Heather W	Carrie	Medic 55
08-31-18	6479	No Pt	Carrie	Medic 55
08-31-18	6480	Transport Heather W	Carrie	Medic 55
08-31-18	6485	Transport Heather W	Carrie	Medic 55

1 Crew already on a call
Clint
1 Crew already on a call

Etna Ambulance Monthly Report

September 2018

- Run review at FMC was not attended due to crew being on calls.
- Monthly Meeting was held
 - New Tourniquet training
 - FMC parking update
- We are working on finalizing revisions to our handbook and policies. Once we have them finalized we will present them to the City Council for approval.
- Medic 56 is out of service
 - Medic 56 will be going to the shop shortly for the following
 - Back rotors
 - Sensor plug
 - Oil change
 - Front light fixture
- Medic 55 is in service.
 - After Medic 56 is out of the shop Medic 55 will be needing to go in for the following
 - Oil leak
 - (2) Strobe lights
 - Engine block heater
 - Brake pads and rotors
- Medic 54 is in service.
 - Repairs needs for Medic 54 include the following
 - Passenger side mirror
 - (5) Summer tires
- 2 calls were missed last month due to there being 2 calls at the same time and 1 crew was on another call.
- Minimal crew available due to recent fires.