

AGENDA
REGULAR MEETING OF THE ETNA CITY COUNCIL
MONDAY JUNE 18, 2018 7:00 PM
ETNA CITY COUNCIL CHAMBERS, 442 MAIN ST

Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 442 Main St, Etna CA 96027 at the same time that the public records are distributed or made available to the members of the legislative body. All supporting documentation is available for public review in the office of the City Clerk, located in the Etna City Hall 442 Main St., Etna CA 96027 during regular business hours, 8:00a.m. - 5:00 p.m., Monday through Thursday and 8:00a.m -3:00p.m Friday.

CALL TO ORDER
FLAG SALUTE
ROLL CALL

ORAL COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

This is the time set-aside for citizens to address the City Council on matters NOT on the agenda or that are on the consent agenda. Comments should be limited to matters within the jurisdiction of the City Council. If your comments concern an item noted on the agenda, please address the Council after that item is open for public comment. By law, the City Council cannot take action on matters that are not on the agenda. The Mayor reserves the right to limit the duration of each speaker to three minutes. Speakers may not cede their time

CONSENT CALENDAR

- Check Register

CURRENT BUSINESS

Lisa McCarly and Kirk Andrus

- Discuss/Approve Siskiyou Connect-2-1-1 an information referral system for Siskiyou County residents to access community services.

Morgan Eastlick

- Discuss/Approve Contract Change Order #1 for the Collier Way ADA Ramp and Sidewalk Project
- Discuss/Approve Partial Pay Estimate #1 for the Collier Way ADA Ramp and Sidewalk Project

Carrie Cummings

- Discuss/Approve Contract with Zoll Medical for Preventive Maintenance

Alan Kramer

- Discuss/Approve Purchase of some Unbudgeted items.

Kyle Peterson

- Discuss/Approve Financial contribution to the Siskiyou Start-up Event in Mt. Shasta in October 2018

*****FOLLOWING MAY BE HEARD AT ANY TIME DURING THE MEETING*****

Public Utility/Works Dept. Report

Fire Dept. Report

Law Enforcement Report

Ambulance Dept. Report

City Clerk Report

CITY COUNCIL STATEMENTS AND REQUEST

CORRESPONDENCE

ADJOURNMENT

Parties with a disability as provided by the American Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the City Clerk at least 48 hours prior to the meeting.

CITY OF ETNA
AGENDA REQUEST

DATE OF MEETING: June 18, 2018

SPOKESPERSON: Lisa McCarty and Kirk Andrus

ACTION: _____ OR DISCUSSION:

Subject Request - (Must be a brief general description - approximately 20 words)

We wish to discuss Siskiyou Connect - 2-H
an information referral system for Siskiyou county
residents to access community services.

Financial Impact? Yes 111 Please describe impact, indicate funding source & amount budgeted. No 111 Please explain why there is no financial impact.

Amount: Variable Included in Budget? Yes III No IIJ

Fund/Acct _____ Comment: _____

Signed by

NOTE: Agenda requests must be received no less than three working days before the date of the meeting.

**CITY OF ETNA
AGENDA REQUEST**

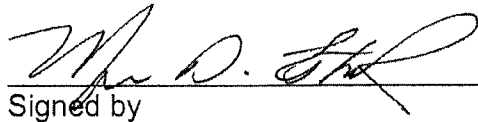
DATE OF MEETING: June 18, 2018

SPOKESPERSON: Morgan Eastlick

ACTION X OR DISCUSSION X

SUBJECT/REQUEST (Must be a brief general description-approximately 20 words)

- 1) **Collier Way ADA Ramp & Sidewalks Project** – Discussion possible action as follows:
 - a. Contract Change Order # 1


Signed by _____

NOTE: Agenda requests must be received no less than three working days prior to the date of the meeting

City of Etna
PO Box 460 - - - Etna, CA 96027
Collier Way ADA Curb Ramps and Sidewalks Project
Contract Change Order No. 1

Date: June 6, 2018

Owner: City of Etna
 PO Box 460
 Etna, CA 96027

Contractor: R.B. Aldrich Construction
 PO Box 927
 Fort Jones, CA 96032

This Contract Change Order No. 1 (CCO#1) is made to modify the construction contract as follows:

I) Change in Work:

- 1) Construct New ADA Compliant PCC Curb Ramp.
- 2) Grind Existing Cross Walk on Collier Way at intersection of Collier Way and Frederick Street.

II) Change in Contract Price:

- 1) Construct New ADA Compliant PCC Curb Ramp.
- 2) Grind Existing Cross Walk.

\$3,750.00
 \$200.00

Total Net Adjustment of Contract Price **\$3,950.00**

III) Adjustment of Contract Price:

Contract Price Prior to Change Order No. 1 \$43,567.00

Net Increase per this CCO#1 \$3,950.00

Adjusted Contract Price **\$47,517.00**

IV) Adjustment of Contract Time:

The Time for Completion of the Work under the Contract has hereby changed by 0 calendar days.

City of Etna
PO Box 460 - - - Etna, CA 96027
Collier Way ADA Curb Ramps and Sidewalks Project
Contract Change Order No. 1

Requested & Accepted By:

Contractor: R.B. Aldrich Construction

by: Richard Aldrich

Date: 6-7-2018

Recommended for Approval:

Engineer: Morgan D. Eastlick, RCE 62963, City Engineer

by: M. D. Eastlick

Date: 6-8-18

Approved:

Owner: City of Etna

by: _____

Date: _____

**CITY OF ETNA
COLLIER WAY ADA CURB RAMPS AND SIDEWALKS PROJECTS
PARTIAL PAY ESTIMATE No 1**

June 11, 2018

ITEM No.	ESTIMATED QUANTITY		ITEM DESCRIPTION	UNIT BID		QUANTITY		QUANTITY		ACTUAL QTY.		AMOUNT EARNED		
				PRICE	AMOUNT	PREVIOUS ESTIM.	THIS ESTIMATE			TO DATE	PREV. ESTIM.	THIS ESTIM.	TOTAL TO DATE	
A1	1	L.S.	Mobilization	\$1,400.00	\$ 1,400.00	0	L.S.	1	L.S.	1	L.S.	\$0.00	\$ 1,400.00	\$ 1,400.00
A2	1	L.S.	Construction Site Management	\$2,000.00	\$ 2,000.00	0	L.S.	1	L.S.	1	L.S.	\$0.00	\$ 2,000.00	\$ 2,000.00
A3	980	Sq. Ft.	PCC Curb Ramps	\$22.65	\$ 22,197.00	0	Sq. Ft.	940	Sq. Ft.	940	L.S.	\$0.00	\$ 21,291.00	\$ 21,291.00
A4	1,450	Sq. Ft.	PCC Sidewalks	\$10.80	\$ 15,660.00	0	Sq. Ft.	1130	Sq. Ft.	1130	L.S.	\$0.00	\$ 12,204.00	\$ 12,204.00
A5	210	Lineal Feet	Thermoplastic Pavement Markings	\$11.00	\$ 2,310.00	0	Lineal Feet	0	Lineal Feet	0	L.S.	\$0.00	\$ 0.00	\$ 0.00
TOTAL					\$ 43,567.00	Amount Due at Contract Bid Item Prices:				\$ 0.00	\$ 36,895.00	\$ 36,895.00		

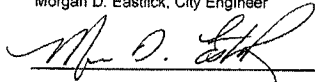
Plus CCO#1 \$ 3,950.00
TOTAL AMOUNT EARNED TO DATE **\$ 40,845.00**
 Less amount paid thru previous estimate \$ 0.00
 Less 5% Retainage Amount 2,042.25
AMOUNT DUE & PAYABLE THIS ESTIMATE: **\$ 38,802.75**

REQUESTED: R.B. Aldrich

(signed): 

DATE 6-12-18

RECOMMENDED: Morgan D. Eastlick, City Engineer



DATE 6-12-18

APPROVED (Owner): City of Etna

DATE _____



PREVENTIVE MAINTENANCE CONTRACT

Etna Ambulance Service (Customer # 170016)

Attn: Carrie Cummings (530) 643-1766 / carrielynn44@gmail.com

Bill To: Etna Ambulance Service
P.O. Box 460
Etna, CA 96027

Ship To: Etna Ambulance Service
442 Main Street
Etna, CA 96027

From: Kerry Bishop
Service Contracts Representative
(800) 242-9150 x9766 / kbishop@zoll.com

QUOTATION: 00024358
Quote Date: June 12, 2018
Quote Pricing: Valid for 60 Days

ZOLL Medical Corporation

269 Mill Road
Chelmsford, MA 01824-4105
(978) 421-9655 Main
(800) 348-9011
(978) 421-0022 Fax

PM Contact: Carrie Cummings - (530) 643-1766 carrielynn44@gmail.com

X Series

Part No	Description	Contract Dates	Qty	Price	Adj. Price	Ext. Price
8889-000011	1 Year, 1 Preventive Maintenance Per X Series Once an order for Preventive Maintenance is placed, ZOLL Technical Support Contracts Department will contact the customer to arrange the shipment of a loaner unit to the customer's facility for return of customer's unit or at ZOLL's discretion, send a ZOLL certified Biomed Technician on site. Serial Number(s): AR16H020677 & AR16H021007		2	\$255.00	\$255.00	\$510.00

TOTAL: \$510.00

COMMENTS: Contract dates to be determined upon receipt of signed contract and/or PO number.

1. Applicable tax will be added at the time of invoicing.
2. Payment terms are Net 30.

TERMS & CONDITIONS: The terms and conditions of this contract are set forth in the attachment. By signing this contract, Customer acknowledges having read the terms and conditions and agrees to be bound by them.

ZOLL Medical Corporation

Signature:

Etna Ambulance Service

Authorized Signature:

Name: Kerry Bishop

Print Name _____

Title: Service Contracts Representative

Title: _____

Date: _____

Date: _____

Preventive Maintenance Terms and Conditions

1. Preventive maintenance ("PM") will be invoiced upon ZOLL's receipt of quote with an authorized signature (the "PM Contract") and, if available, a purchase order.
2. Any PMs that remain unused as of the end of a one-year PM contract will be forfeited and no monies will be refunded to the customer. Any PMs that remains unused as of the end of the initial term of the Multi-year PM Contract will automatically roll over into the next year of the PM Contract. Any PMs that remains unused as of the end of the second and subsequent years of the PM Contract, will be forfeited and no monies will be refunded to the customer.
3. If the customer purchases new ZOLL equipment, unused PMs will be transferred to the new equipment at the end of the factory warranty.
4. If ZOLL determines during the course of performing PM that a repair is required and the device is not covered under warranty, ZOLL will request customer authorization in order to repair the device.
5. Upon the customer's request, a loaner will be provided free of charge pursuant to ZOLL's Loaner Policy. The loaner will be provided for use while the device is being serviced by ZOLL.
6. It is the customer's responsibility to ensure devices covered by the PM Contract are available for Preventative Maintenance at the scheduled times.

**CITY OF ETNA
AGENDA REQUEST**

DATE OF MEETING: June 18, 2018

SPOKESPERSON: Kyle Peterson

ACTION: **OR** **DISCUSSION:**

Subject Request - (Must be a brief general description - approximately 20 words)

Discuss/Approve funding to support Siskiyou Start-up Weekend, a county-wide effort to encourage entrepreneurial business development in Siskiyou County. Event held at COS campus October 5-7, 2018. Startup committee to use funds to promote event and encourage participation, provide financial assistance for potential Startup Weekend participants to attend event, and roll over unspent amount to fund next year's event.

Financial Impact? **Yes** Please describe impact, indicate funding source & amount budgeted. **No** Please explain why there is no financial impact.

Amount: Between \$25 and \$250 Included in Budget? Yes No

Fund/Acct _____ Comment: _____

Signed by

NOTE: Agenda requests must be received no less than three working days before the date of the meeting.

From: Tim Stearns [mailto:timstearns13@gmail.com]

Sent: Friday, May 04, 2018 10:42 AM

To: Carol McKay; Robertbaldwin@dorrismoulding.com; City Accounting; Mark Brannigan; etnacity@sisqtel.net; ftjones@sisqtel.net; Kathy Wilson, City; Bruce Pope; City Of Montague; Joe Cordonier; Ron Stock; Liz Casson (casson@ci.yreka.ca.us); Steve Baker; info@lakeshastina.com; Admin Secretary; spurlockoncouncil@gmail.com; Ken Palfini; bob.hall@ci.weed.ca.us; Bob Hall; Bruce Deutsch; Bryce Craig; Big Dave Keisler; Ed Valenzuela; Lisa Nixon; Michael Kobseff; Brandon Criss; rhaupt@co.siskiyou.ca.us

Cc: Nancy Swift; Bonnie Kubowitz; mwells@gncservices.org; Seata Madison; Geoff Harkness; Tonya Dowse

Subject: Siskiyou Startup Weekend

We all seek to spur economic development in our communities and throughout the county. One potential way of doing so is for our cities and the county board of supervisors to co-sponsor, support, and encourage participation in the **Siskiyou Startup Weekend**, which will be held on the College of the Siskiyous, Weed campus, **October 5-7, 2018**. **I am asking that each of the incorporated cities, and Siskiyou County, include**

Last year, several of our cities, and the Siskiyou County Board of Supervisors, passed Resolutions or issued Proclamations in support of this Google-originated

weekend program for entrepreneurs and would-be businesses. This year, I ask cities, and the County, to include a small dollar amount in **your 2018-2019 budgets** - perhaps something **between \$25 and \$250**, depending on your ability, for this county-wide economic development program.

Your contributions and support will enable us to broaden the awareness of this economic development activity throughout the county, provide sponsorships to persons in Siskiyou County who want to create a product or business but do not have the financial wherewithal to attend the Siskiyou Startup Weekend, and to ensure the program's success.

The Steering Committee for Siskiyou Startup Weekend is currently made up of representatives of Great Northern Corporation, a representative of Siskiyou Economic Development Council, a representative of College of the Siskiyous, Jefferson Economic Development Institute (JEDI), Bright Nichols-Stock, Geoff Harkness (former mayor of Mt. Shasta), and myself. We welcome anyone else who wishes to be directly with the effort.

If you desire, I can send you more information in the near future, but I wanted to get this information, and budget request, to you as soon as possible.

Thank you,

Tim Stearns

**CITY OF ETNA
AGENDA REQUEST**

DATE OF MEETING: June 18, 2018

SPOKESPERSON: Alan Kramer

DISCUSSION: **OR** **ACTION:**

Subject/Request - Purchase of Equipment

(Must be a brief general description - approximately 20 words)

Discuss/Approve purchase of equipment not included in budget

Proposed Motion:

Financial Impact? **Yes** Please describe impact, indicate funding source & amount budgeted. **No** Please explain why there is no financial impact.

Amount: _____ Included in Budget? Yes No

Fund/Acct _____ Comment: _____

Signed by

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Return Agenda and support material to City Clerk, PO Box 460 442 Main Street Etna, CA 96027
etnacity@sisqtel.net 530 467-5256